**(Revised Form 5/10/Joint Declaration Form)**

To, Dated :

**The Regional Provident Fund Commissioner**

Regional Office, Plot NO. 43, Sector-44

Gurgaon – 122003 (Haryana)  **(Concern EPF Address)**

**Sub. : Correction of member detail in respect of Sh/Smt.......................................**

**PF A/c No..................................................................**

Dear Sir,

This is to inform that the member details as available on EPFO Member Portal are not correct in respect of the member mentioned above:-

|  |  |  |
| --- | --- | --- |
| **Data Description** | **Data as per EPFO office** | **Correction data of the member** |
| Name of the member |  |  |
| Date of birth |  |  |
| Father’s/Husband’s Name |  |  |
| Relationship |  |  |
| Date of Joining (DD/MM/YY) |  |  |
| Date of Leaving (DD/MM/YY) |  |  |

The following documents as evidence in respect of ............................................are enclosed.

Documentary Evidence

1.

2.

Therefore, it is requested to make necessary changes in your records (if requested) under intimation to me. An early action in this regard will be highly appreciated.

The Establishment will be totally responsible if any wrong payment/fraud payment/over payment is made due to this correction.

Yours faithfully,

**Signature and name of the member**

For **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Company Address)**

**(Signature and name of the Authorised signatory**

**With seal of the establishment)**